

1 UNITED STATES DISTRICT COURT  
2 DISTRICT OF NEVADA  
3

4 Steven L. Scott,  
5 Plaintiff

6 v.

7 James Cox et al.,  
8 Defendants  
9

Case No.: 2:17-cv-00702-JAD-PAL

**Order Re: Procedures  
and Document Filing**

10 Steven L. Scott, a prisoner in the custody of the Nevada Department of Corrections, brings  
11 this civil rights complaint under 42 U.S.C. § 1983 and has filed an application to proceed *in forma*  
12 *pauperis*.<sup>1</sup> At page 31 of his complaint, Scott attached a one-page “petition for emergency  
13 preliminary injunctive relief.”<sup>2</sup> On March 3, 2017, the Clerk of Court sent Scott an advisory letter  
14 informing him, among other things, that “[t]he Clerk of Court is unable to respond to letters  
15 requesting status” and that “[r]equests must be in the form of a motion and not just a letter.”<sup>3</sup> The  
16 Clerk of Court also provided a template of a motion with the letter sent to Scott.<sup>4</sup> A month later,  
17 Scott sent a letter to the court requesting a status check on his “emergency injunctive relief.”<sup>5</sup>

18 Scott’s summary request for emergency preliminary injunctive relief at page 31 of his  
19 complaint is insufficient to cause this court to consider whether he is presently entitled to relief. **If**  
20 **Scott desires emergency injunctive relief, he must file a motion for preliminary injunctive**  
21 **relief that complies with this district’s Local Rules 7-2 and 7-4.** LR 7-2 requires all motions to  
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23 <sup>1</sup> ECF No. 1.

24 <sup>2</sup> ECF No. 1-1 at 31.


25 <sup>3</sup> ECF No. 2 at 2.

26 <sup>4</sup> *Id.* at 4.

27 <sup>5</sup> ECF No. 3-1 at 1. Scott’s letter was received by the court on April 12, 2017. *Id.*  
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1 “be in writing and served on all other parties who have appeared. The motion must be supported by  
2 a memorandum of points and authorities. The motion and supporting memorandum of points and  
3 authorities must be combined into a single document writing.” LR 7-4 requires that “written  
4 requests for judicial assistance in resolving an emergency dispute must be titled ‘Emergency Motion’  
5 and be accompanied by a declaration setting forth . . . the nature of the emergency.” Scott is again  
6 reminded that the court will not respond to, or take action in response to, letters—particularly those  
7 requesting a status update.

8 DATED April 21, 2017.

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11 Jennifer A. Dorsey  
12 United States District Judge  
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